

## **Vestry Minutes: June 22, 2011**

Church of the Good Shepherd, Dunedin

**Those in attendance:** Becky Robbins-Penniman, Tom Dixon, Betty Fraley, Lela Highsmith, Dan Smith, Andrea Zahn, Jan Cote (Vestry Clerk)

**Absent:** Richard Gehring, Jane Morris, Brian Sharpe, Judy Warner

Pastor Becky called the meeting to order at 6:15 PM and opened the meeting with devotions.

### **Teaching:**

Pastor Becky presented an exercise on Role Clarity. First we looked at our personal roles, then what we considered a pastor's roles. The exercise was meant to prepare us for a Mutual Ministry Review.

### **Information:**

- **Treasurer's Report.** Lela Highsmith reviewed the May Financial Statement.
  - Everyone also received a letter from the Endowment Board [attached] asking to consider a Workshop to plan the Budget process.
  - The webinar re: Capital Campaigns will be done again on July 19 and October 18. Please consider signing up for one. Three main points were presented during the webinar: Interview three companies experienced in campaigns; plan to devote one year to execute the campaign; do it right—because you should only do it once every 5–10 years.
  - Question was asked about the expenses for the Installation Service. Lela will know more when the June Financial Report is finalized and get back with the information.
- **Calendar Events.** (Pastor Becky)
  - Gus and Becky will be on vacation July 5–23. While she is away, Pastor Roen will preach.
  - Becky is rescheduling her retreat for August 14–18.

### **Decisions:**

- Minutes. The minutes from the May 25, 2011 meeting were approved. (Lela Highsmith/Dan Smith)
- Endowment Board Workshop. This workshop, led by Joe Nixon, is intended for the Finance Committee, but Vestry members are also invited. A date will be established to try and include interested Vestry members. Dan Smith and Lela Highsmith are committed to being present for the workshop.

### **Discussion:**

- The next meeting will begin at 6:00 PM on July 27
- Written committee reports were received by: Finance, and the Rector.
- The business meeting adjourned at 7:35 PM. Vestry members decided to wait until Richard Gehring was available to continue the Goal Setting retreat.

Respectfully submitted,  
Jan Cote, Vestry Clerk  
(approved July 27, 2011)