

Vestry Minutes: November 22, 2011

Church of the Good Shepherd, Dunedin

Those in attendance: Becky Robbins-Penniman, Tom Dixon, Richard Gehring, Jane Morris, Brian Sharpe, Dan Smith, Judy Warner, Jan Cote (Vestry Clerk), Gus Robbins-Penniman (guest)

Absent: Betty Fraley, Lela Highsmith, Andrea Zahn

Pastor Becky called the meeting to order at 6:00 PM. Tom Dixon opened the meeting with prayer.

Teaching:

Pastor Becky presented two YouTube videos from the Episcopal Church Building Fund: When One Door Opens, Two and a Half Close • Building For Mission and Revenue

On December 1, representatives from ECBF will meet with several area churches and discuss doing a cluster study. The meeting will be held at St. John's in Clearwater.

Information:

- **Treasurer's Report.** Judy Warner reviewed the October Financial Statement.
 - Budget planning began today. They plan to have the 2012 Budget for Vestry review by the next Vestry meeting..
 - Stewardship meetings will begin Nov. 30th.
- **Endowment Fund Realities**
 - Gus Robbins-Penniman has volunteered to do the Capital Reserve Fund research.
 - In the present market, our Endowment Fund is worth about \$1.6 million. That indicates \$160,000 would be the total we should take from the Fund in 2012 (including Capital Improvements.) Capital Improvements on the list include: the Sexton's house roof and room air conditioners.
- **Calendar Events.** Review by Pastor Becky.
 - Lots of 125th Anniversary events are on the calendar!
 - ECBF meeting at St. John's in Clearwater on December 1.
 - Also noted: Father Bob Williams and Gwendolyn have requested a Letter of Transfer.

Decisions:

- Minutes. The minutes from the October 24, 2011 meeting were approved. (T. Dixon/R. Gehring)
- Annual Meeting date was set for February 5, 2012.
- The next Vestry meeting will be: January 4th at 6:00 PM. (There will also be a meeting on Jan. 25.)
- It was agreed to let the Stewardship committee decide when to conclude the Annual Giving Campaign.

Discussion:

- Tom Dixon, Betty Fraley, and Lela Highsmith are our retiring Vestry members. They will be on the Nominating committee.
- After receiving several bids for the roof job on the Sexton's house, the Building & Grounds committee recommends using Done Right Roofing. Their bid was \$10,900.
- Gus Robbins-Penniman has started gathering information for the Capital Reserve Funding Process.
- Two areas were discussed as needing major funding: Rehab of the church building and building the Endowment Fund. A Capital Campaign may be the ideal way to begin gathering resources.
- Written committee reports were received by: Finance, Building and Grounds, and the Rector.

Goal Setting:

Five primary goals were discussed: Admin. Procedures, written ByLaws, Marketing Committee, Capital Campaign, and Discovering our Identity. Richard Gehring and Pastor Becky will meet to refine these ideas and present them at the next meeting.

- Tom Dixon closed the meeting with prayer at 8:15 PM.

Respectfully submitted,

Jan Cote, Vestry Clerk (approved 1/4/12)